

Eastford Transfer Station Committee

Thursday, September 29, 2022, 6:30pm
Eastford Town Office Building, Lower Level
16 Westford Road
Eastford, CT 06242

Agenda:

1. Call to Order
2. Introductions
3. Elect Committee Chair
4. Elect Committee Secretary
5. Review Transfer Station Committee Charge
6. Review Committee Members Contact Information
7. Set Date for Next Meeting
8. Citizen's Comments (3-minute maximum per person)
9. Adjournment

Present: David Jakubowski, Jim Trowbridge, Ed Windecker
Other: First Selectman Deborah Richards

1. DR called the meeting to order at 6:32 PM

2. Introductions

DR thanked everyone for attending and for offering their time to serve on this committee and asked the members to introduce themselves.

3. Elect Committee Chair

DR/JT moved to elect David Jakubowski as the Chair of the Transfer Station Committee.
Unanimous.

4. Elect Committee Secretary

The committee will make use of the Administrative Assistant's digital recorder, and the Administrative Assistant will write the minutes from the recordings.

5. Review Transfer Station Committee Charge

The Committee reviewed and discussed the Transfer Station Committee Charge.
The committee discussed meeting the third Wednesday of each month.

JT noted the charge stated that committee members would be appointed by the First Selectman. DR will change it to read that members will be appointed by the Board of Selectmen.

6. Review Committee Members Contact Information

The Committee reviewed and made corrections.

7. Set Date for Next Meeting

The Committee will plan for October 19th, 2022. DR will double check that the TOB is available that evening. DR will also contact the Public Works Supervisor to set up a date for the Committee to do a walkthrough of the Transfer Station.

8. Citizen's Comments (3-minute maximum per person)

None.

9. Adjournment

JT/DJ moved to adjourn at 7:49 PM. Unanimous.

Respectfully Submitted: October 5, 2022

Emily John
Administrative Assistant

Town of Eastford
TRANSFER STATION COMMITTEE

Meeting Minutes
October 19, 2022

Members present: Chairman David Jakubowski; Jim Trowbridge

David delayed calling the meeting to order until 7:27 PM to accommodate a discrepancy between the prearranged meeting time of 6:30 PM and the meeting time of 7:00 PM listed on the agenda.

The September minutes were unavailable for review.

The committee agreed to visit the transfer stations in Eastford, Woodstock, Mansfield, Thompson and added Hampton/Scotland to the list. David will seek help from the 1st Selectman in scheduling these visits.

David distributed literature regarding vendors who contract for waste removal and/or recycling with the Town of Eastford.

Jim/ David MOVED TO ADJOURN AT 8:15 PM. Unanimous.

Submitted by Jim Trowbridge

Town of Eastford
TRANSFER STATION COMMITTEE

Meeting Minutes
December 21, 2022

Members present: Chairman David Jakubowski, Ed Windecker, Jim Trowbridge

David called the meeting to order at 6:04 PM.

Jim/ David MOVED TO APPROVE THE 10-19-22 minutes. Motion passed unanimously.

David reported that his efforts to schedule field trips to nearby transfer stations met with little success. Discussion suggested that 1st Selectman Deb Richards could help facilitate setting up these visits. The committee decided not to visit the Eastford transfer station because members are familiar with its layout and use.

David distributed the Annual Municipal Recycling Report for FY 2021-2022, the Municipal Transfer Station Quarterly Report for Jul-Sep of 2022, and the Household Hazardous Waste Facility Schedule for 2023, which includes a list of acceptable materials.

The Committee reviewed the MidNEROC Summary of Contractor Listings for 2022-2023, a Casella notification of increased pricing for MSW and bulky waste, and the scrap metal agreement with Connecticut Scrap.

Jim reported that, at the 12-15-22 MidNEROC meeting, CT DEEP asked for support for upcoming Extended Producer Responsibility legislation regarding the disposal of used packaging and used tires. Jim will inform the 1st Selectman of this opportunity.

As a transfer station attendant, Ed provided the Committee with valuable detail and perspective from “inside the operation.”

David initiated a discussion about gated access to the Transfer Station. For instance, licence plate reading technology could be used to allow or deny access.

As the need arises, David will apprise the 1st Selectman of the suggestions and/ or recommendations arising from Committee discussions.

The Committee read a letter from Mike Schultz regarding Transfer Station related topics.

Ed/ Jim MOVED TO ADJOURN AT 8:23 PM. Motion passed unanimously.

Submitted by Jim Trowbridge